

## Our BCA Admissions Process

1. We like to begin with a tour led by one of our office staff members. We use this time to show prospective families our facilities, to explain our procedures and policies, and to answer questions about our program.
2. For children in preschool, we like to gather a little background information to make sure we are the best fit for your family.
3. For children in grades K5 and up, we schedule an interview for each family with one of our administrative staff members. This meeting allows us to get to know you, your expectations and your needs a little better.
4. At the interview or at a separate time, one of our staff members will do an academic evaluation of each prospective student in grades K5 and up. This allows us to determine strengths and weaknesses so that we can determine if we are able to address all academic needs with our current program and curriculum or if we might need to use tutors or specialized service providers in order to ensure a student's success.
5. If we feel we can meet your needs, we then begin the two step enrollment process. Our office staff will assist you in setting this up.
6. Registration fees cover the cost of 'onboarding' a student, and are required to secure a spot for your child. These fees vary depending on the grade level of the child. The fee chart will be provided to you at the first meeting.

It is our desire to serve the Lord by serving our community, but we also realize we cannot meet the needs of every potential student. We try to be honest in our capabilities and limitations. At this time we do provide some tutoring services and specialized tutoring (dyslexia) for additional fees, but availability is limited.